civil rights protection & advocacy system for montana

disability rights montana

FORM A: ACCESSIBILITY CHECKLIST **Survey Date:**

Location Name _____

Location Address:_____

(street address) (city) (state) (zip)

Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
A. PARKING						
1) Does the facility have:						
a) accessible parking spaces available?	❑	❑			❑	Create or designate some type of parking area in order to provide accessible parking.
b) distinctly-marked accessible parking spaces and an access aisle(s) with paint stripping and signage?	❑	❑			❑	Construct required number of accessible parking spaces. (See table, Question #5).
Note: Is paint stripping only required for access aisle and not for parking spaces.						
2) Are the accessible parking spaces the closest parking spaces to the accessible entrance?	❑	❑	❑		❑	Relocate spaces so they are closest spaces to the accessible entrance.
a) In a parking lot?	❑	❑				
b) Curbside parking on the street?	❑	❑				
3) Is this area stable, firm and slip-resistant, with no changes in level greater than ½ inch?	❑	❑	❑		❑ ❑	Replace gravel with hard surface. Repair uneven paving.
4) Is there at least 98 inches (8 feet, two inches) of vertical clearance above each accessible parking space, access aisle, and vehicular route?	❑ vertical clearance	❑	❑		❑ ❑	Reconfigure/relocate parking spaces in order to achieve the required clearance. Remove objects protruding into the required clearance area.

_____

Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
5) Is the required number of accessible, 8-foot-wide parking spaces provided? (See table at right.)	❑	❑			❑	Reconfigure to provide correct number of accessible spaces in the proper dimensions.
	number of accessible spaces					
	width of existing accessible spaces					

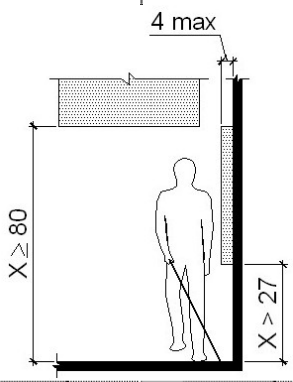
Total number of spaces	Required number of accessible spaces
1 to 25	1 space
26 to 50	2 spaces
51 to 75	3 spaces
76 to 100	4 spaces

6) Is at least one van accessible parking space provided? (One required for every 6 accessible spaces.)	❑	❑		❑	Reconfigure to provide correct number of van accessible spaces.
	number of spaces				
7) Does each accessible space include an access aisle that is:					
a) 5-feet wide for standard accessible spaces?	❑	❑	❑	❑	Reconfigure to provide correct number of access aisles of the proper dimensions.
b) 5-feet wide for van-accessible spaces that are 11-feet in width, or 8-feet wide for van accessible spaces of 8-feet in width? (16-feet total for van accessible spaces.)	❑	❑	❑	❑	Clearly mark the access aisle(s). **Note:** Each accessible parking space must have an access aisle, but accessible spaces may share access aisles.
8) Do all accessible parking spaces and access aisles have a slope of 1:48 or less? .	❑	❑	❑	❑	Relocate accessible parking space(s). **Note:** Slope is the ratio of height to length. 1:48 means the ramp height increases 1 inch for every 48 inches of ramp length.
9) Do all access aisles connect to an accessible route that goes to an accessible entrance?	❑	❑	❑	❑ ❑ ❑	Add curb ramps/cuts. Reconstruct sidewalk. Choose alternative accessible route.
10) Are all accessible parking spaces clearly marked by a sign with the accessibility symbol attached? 	❑	❑	❑	❑	Add proper signs, placed so that they are not obstructed by cars, vegetation, or other objects.

Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
11) For each van accessible parking space, is there a "Van Accessible" sign mounted on the same post below the accessibility symbol?	❑	❑	❑		❑	Add "Van Accessible" signs placed so they are not obstructed by cars or other objects. **Note:** Signs must be attached to a pole or building directly in front of each parking space. Painting the accessibility symbol on the surface of the parking space doesn't meet this requirement.
12) Are all accessible and van accessible parking signs mounted a minimum of 5 feet above the ground?	❑	❑	❑		❑	Mount signs at the correct height.
B. SIDEWALKS AND WALKWAYS						
1) Is there a route of travel from the accessible parking space/drop-off area to the accessible entrance without any stairs?	❑	❑			❑ ❑	Add a ramp. Find an alternative route on level ground.
2) Is this route stable, firm and slip-resistant, with no changes in level greater than ½ inch?	❑	❑	❑		❑ ❑	Repair uneven paving. Replace gravel with hard-topped surface.
3) Is this route at least 36 inches wide?	❑ width	❑	❑		❑ ❑	Change/move landscaping, furnishings, or other objects that narrow the path of travel. Widen route.
4) Are slopes on the route no steeper than 1:20?	❑	❑			❑	Add a ramp.
5) Do curbs on the accessible route have ramps/cuts at drives, parking and drop-offs?	❑	❑	❑		❑ ❑	Install curb cut. Add a curb ramp connecting with the curb.
6) Are curb ramps/cuts on the route at least 36 inches wide, excluding flared edges?	❑ width	❑	❑		❑	Widen curb ramps/cuts.
7) Is the slope of the curb ramps/cuts no more than 1:12	❑ slope	❑	❑		❑	Reconfigure the curb ramp/cut.
8) Do curbs on the accessible route ramps/cuts have stamped concrete or detectable warnings? (Metal or plastic plates with raised detectable knobs)	❑	❑	❑		❑	Reconfigure the curb ramp/cut.

Questions	Yes	No	NA	Possible Solutions
				If no, consider making these changes:
9) Is the route free of any objects that protrude more than 4 inches? If no:	❑ distance	❑	❑	**Note:** It is not necessary to remove objects that protrude less than 4 inches from the wall, no matter their height above the ground or floor.
a) Is the object within 27 inches of the floor or ground so that it is *low enough* to be detectable by a person using a cane? (See figure below.)	❑ inches from floor	❑	❑	❑ Move or remove protruding objects. ❑ Place a cane-detectable object on the ground underneath as a warning barrier.
b) Is the object at least 80 inches above the floor or ground so that it is *high enough* to walk beneath it? (See figure below.)	❑ inches from floor	❑	❑	❑ Move object out of the accessible route. ❑ Place a cane-detectable object on the ground underneath as a warning barrier.

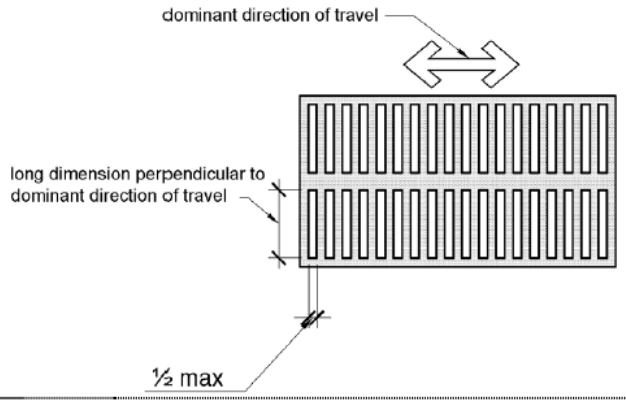
Note: Door closers and doorstops are allowed to be *78 inches* above the floor.



80 inches of clear space and headroom are required

Objects within 27 inches of the floor are cane-detectable

10) Is the route free of gratings or other openings in the surface larger than ½ inch? **Note:** Elongated openings must be placed perpendicular to the dominant direction of travel. (See figure at right.)	❑	❑	❑	❑ Find/create an alternative accessible route.



Gratings and other openings

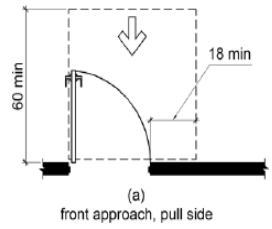
C. BUILDING ENTRANCE

1) If there are stairs at the main entrance, is there also a ramp? ***If yes,*** complete **APPENDIX I—RAMPS**.	❑	❑	❑	❑ Install ramp (portable or temporary). ❑ Find/create alternative accessible entrance.

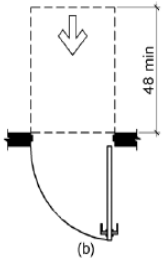
Questions	Yes	No	NA	➤	➤	Possible Solutions: If no, consider making these changes:
2) Do inaccessible entrances have signs directing the public to the nearest accessible entrance?	❑	❑	❑		❑	Install signs before inaccessible entrance so people don't have to retrace their path.
3) Is there adequate maneuvering clearance for a wheelchair on each side of the doorway?	❑	❑			❑	Create a larger landing.
					❑	Remove or relocate obstructions.
					❑	Reposition door with hinge on opposite side or reverse door swing.
					❑	Add power-assisted door opener.

Note: A person using a wheelchair or crutches needs this clear floor space to move out of the way of the door when opening it.

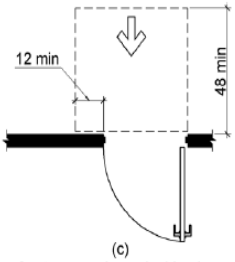
CIRCLE ONE:



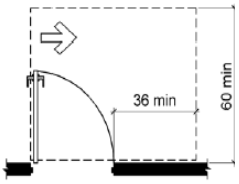
(a)
front approach, pull side



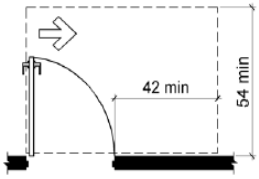
(b)
front approach, push side



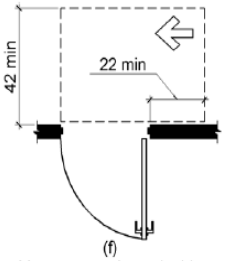
(c)
front approach, push side, door provided with both closer and latch



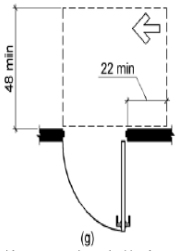
(d)
hinge approach, pull side



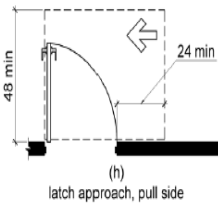
(e)
hinge approach, pull side



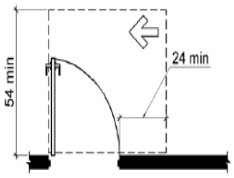
(f)
hinge approach, push side



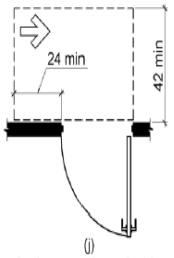
(g)
hinge approach, push side, door provided with both closer and latch



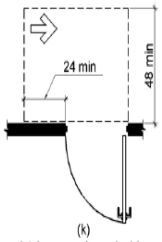
(h)
latch approach, pull side



(i)
latch approach, pull side, door provided with closer



(j)
latch approach, push side



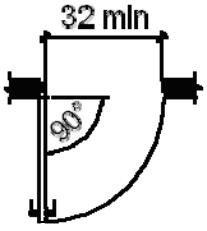
(k)
latch approach, push side, door provided with closer

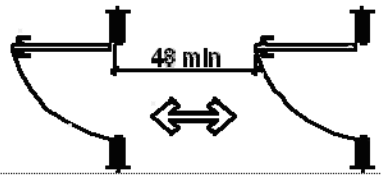
4) With the entrance door fully open is there an opening of at least 32-inches wide or at least one 32-inch opening for a double door?	❑	❑			❑	Widen the door opening to 32 inches.
					❑	If latch projects 5/8 inch, widen to at least 31-3/8 inches.
					❑	Install offset (swing-clear) hinges.

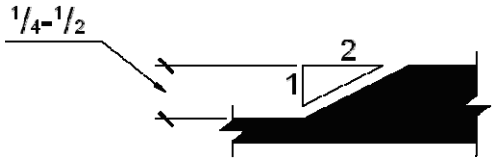
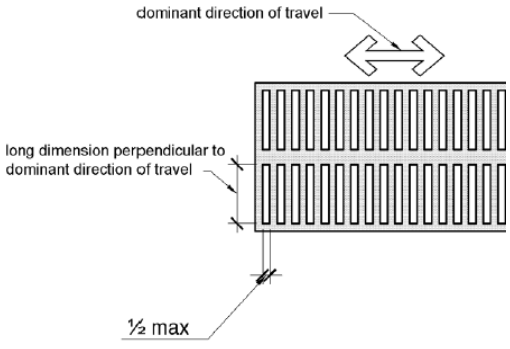
Note: The door opening is measured from the inside edge of the door (when opened) to inside edge of the door jamb opposite of the door.

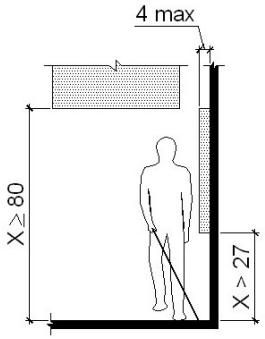
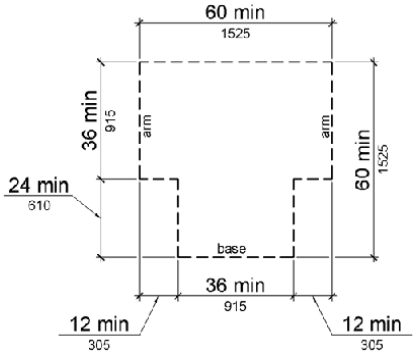
Minimum door opening

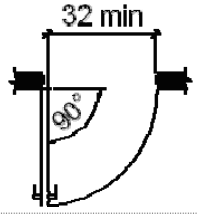
door opening width



Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
5) Is the clear floor space between two doors in a series at least 48 inches, plus the width of any door swinging into the space? (See figure at right.)	❑	❑	❑		❑	Reposition or replace doors.
	Inches					
						Clear floor space
6) Is the door handle mounted between 34 and 48 inches above the ground/floor?	❑	❑	❑		❑	Reposition door handles.
	height of handle					
7) Is the handle operable with a closed fist? What style of door handle?	❑	❑	❑		❑	Replace with a lever or loop handle.
					❑	Retrofit with an add-on lever extension.
a) Lever Style? Good!	❑	❑			❑	Install power-assisted/automatic openers.
b) Closed Loop Style? Good!	❑	❑				
c) Flat Style? Okay.	❑	❑				**Note:** The "closed fist" test—try opening the door or operating the control using only one hand held in a fist. If you can do it and the opening force required isn't too great, so can a person who has limited use of his or her hands.
d) Loop Style w/a Latch? Not suggested. If so, set to unlock position.	❑	❑				
8) Can *interior* doors be opened using a *maximum* force of 5 foot-pounds? (There is no specific requirement for *exterior* doors, but rather a suggested maximum of 8 foot-pounds.)	❑	❑	❑		❑	Adjust door closers; oil hinges.
	force—interior door				❑	Install lighter doors, power-assisted doors, or automatic door openers.
	force—exterior door					
Note: You can use an inexpensive force meter or a fish scale to measure the force required to open a door. Attach the hook end to the doorknob or handle. Pull on the ring end until the door opens. Read the amount of force required. (You may need to attach a string to the fishhook, tie it to the doorknob or handle and take the measurement.) If you don't have a force meter or a fish scale, judge subjectively whether the door is *easy to open.*						
9) If the door has a closer, does it take at least 5 seconds to close from a 90-degree open position to within 3 inches of the door latch? (Not a precise measurement.)	❑	❑	❑		❑	Adjust door closer.
	time					
10) Is the height of ***unbeveled*** door thresholds 1/2 inch or less? (See figure in Question #13.)	❑	❑	❑		❑	Add bevels to both sides so that slope of each bevel is no greater than 1:2.
Note: Height greater than ½ inch must be ramped.					❑	Create temporary ramp with proper slope.

Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
11) Is the slope of ***beveled*** door thresholds 1 inch or less for every 2 inches of length (1:2)? **Note:** Thresholds ¾ inch high that have a slope of 1:2 are acceptable. **Proper slope** 	❑	❑	❑	❑ ❑		Change bevels to proper slope. Create temporary ramp with proper slope.
D. HALLWAYS, CORRIDORS AND INTERIOR AREA						
1) Does the building entrance provide direct access to the public areas?	❑	❑		❑		Make another entrance accessible.
2) If not, is there an accessible route of travel from the entrance to public area without any stairs, steps or curbs?	❑	❑	❑	❑ ❑		Provide an alternate accessible route. Make another entrance accessible
3) If there is carpeting or mats along this route, is it: e) low pile? f) tightly woven? g) securely attached along the edges? h) no thicker than 1/2 inch?	❑ ❑ ❑ ❑	❑ ❑ ❑ ❑	❑ ❑ ❑ ❑	❑ ❑ ❑ ❑		Replace carpeting. Place plywood over carpet. Secure edges on all sides. Replace or remove mats.
4) Is this route stable, firm and slip-resistant, with no changes in level greater than ½ inch?	❑	❑		❑ ❑ ❑		Repair uneven paving. Fill small bumps and breaks. Put plywood down over route.
5) Is the route free of gratings or other openings in the surface larger than ½ inch? **Note:** Elongated openings must be placed perpendicular to the dominant direction of travel.	❑	❑		❑		Find/create an alternative accessible route. 
6) Is this route at least 36 inches wide? width	❑	❑		❑ ❑		Move any objects that restrict width in order to provide a 36-inch-wide route. Provide an alternate 36-inch-wide route.

Questions	Yes	No	NA	➤	➤	If no, consider making these changes:
7) Is the route free of any objects that protrude more than 4 inches? If no:	❑	❑				
	distance					
a) Is the object within 27 inches of the floor or ground so that it is *low enough* to be detectable by a person using a cane?	❑	❑	❑		❑	Move or remove protruding objects.
	inches from floor				❑	Place a cane-detectable object on the ground underneath as a warning barrier.
b) Is the object at least 80 inches above the floor or ground so that it is *high enough* to walk beneath it?	❑	❑	❑		❑	Move object out of the accessible route.
	inches from floor				❑	Place a cane-detectable object on the ground underneath as a warning barrier.
Note: It is not necessary to remove objects that protrude less than four inches from the wall, no matter their height above the ground or floor.						
8) Do all walks, halls, corridors, passageways, aisles or other circulation spaces have a minimum of 80 inches clear head room?	❑	❑			❑	Move obstacles to provide clear headroom.
	height					
9) Is there a 5-foot circle or T-shaped space for a person using a wheelchair to turn around in?	❑	❑	❑		❑	Rearrange furnishings, displays, equipment.
	width				❑	Find an alternate accessible route.
						
10) If there is a drinking fountain, is there a 30 inch wide space that accommodates a forward approach to the unit?	❑	❑	❑		❑	Reposition the drinking fountain.
	width					

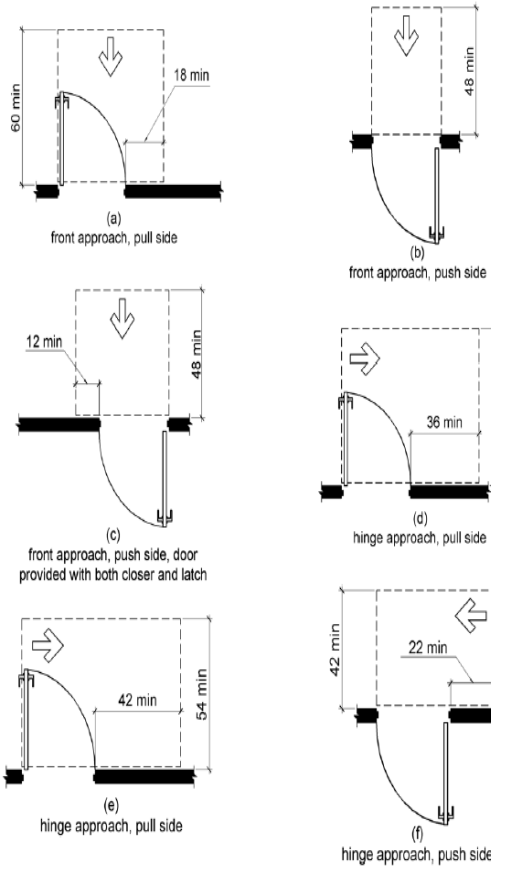
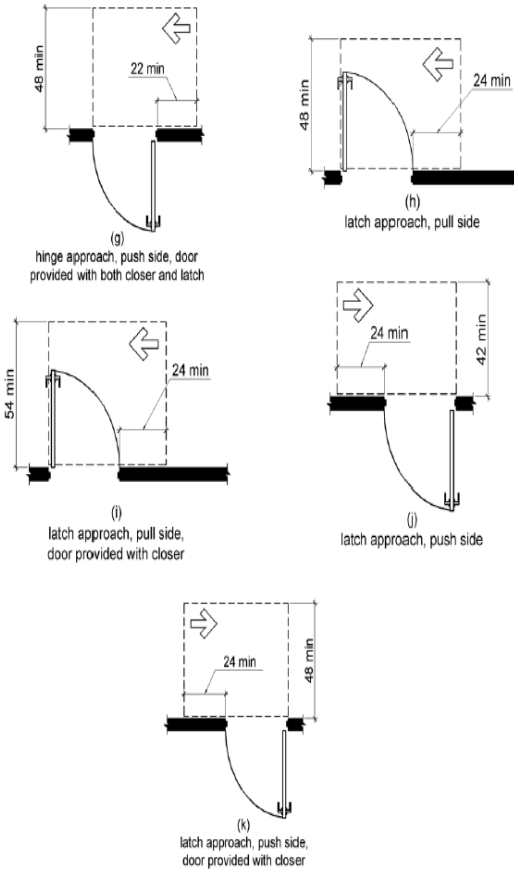
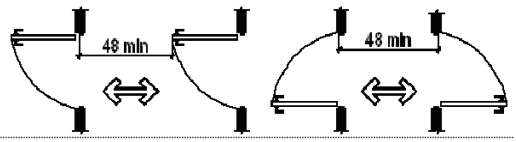
Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
11) Is there at least 27 inches of knee clearance and 9 inches of feet clearance underneath the drinking fountain?	❑	❑	❑	❑ ❑		Reposition the drinking fountain Reconfigure plumbing or vanity that is an obstruction.
15) If in a public or private interior space, are all work, dining, and check writing counter surfaces between 28 and 34 inches above the floor?	❑	❑	❑	❑		Adjust counter height **Note:** This measurement is done from the bottom edge of the counter to the finished floor, not from the top surface of the counter.
16) Does the accessible indoor route have a two-way communication system? ***If yes,*** complete **APPENDIX I—COMMUNICATIONS**.	❑	❑		❑		Attach **APPENDIX I—COMMUNICATIONS**
17) Are there interior doors on the accessible route? ***If yes,*** answer questions 18 – 25 below. ***If no,*** go to section **E—Indoor Signs.**	❑	❑				
18) With doors fully open, is there an opening at least 32-inches wide, or at least one 32-inch opening for a double door? **Note:** The door opening is measured from the inside edge of the door (when opened) to inside edge of the door jamb opposite of the door.	❑	❑		❑ ❑ ❑		Widen the door opening to 32 inches. If latch projects 5/8 inch, widen to at least 31-3/8 inches. Install offset (swing-clear) hinges. 

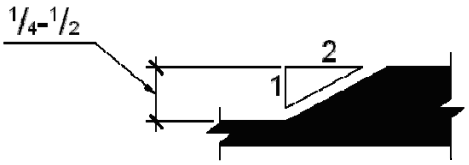
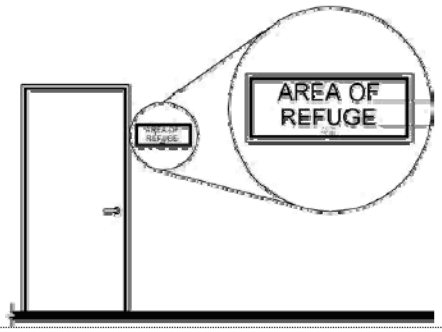
height

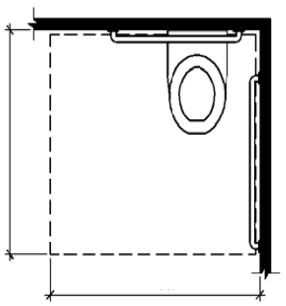
height

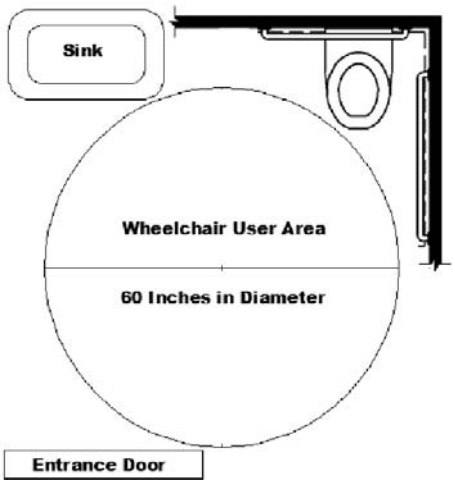
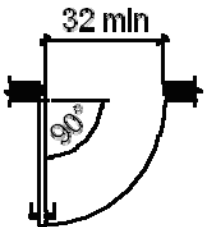
height

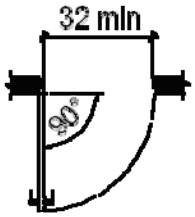
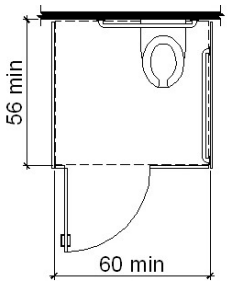
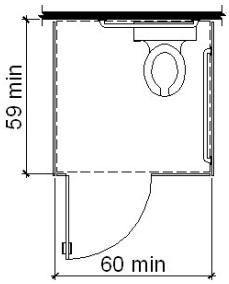
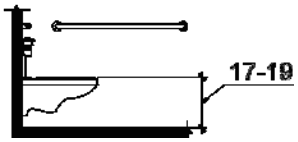
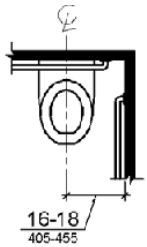
width

Questions	Yes	No	NA	➤	➤	If no, consider making these changes:
19) Is there an adequate maneuvering clearance for a wheelchair on each side of the doorway? **CIRCLE EACH ONE:** 	☐	☐		☐ ☐ ☐ ☐		Create a larger landing. Remove or relocate obstructions. Reposition door with hinge on opposite side or reverse door swing. Add power-assisted/automatic door opener. 
20) If there are two doors in series, is the clear floor space between them at least 48 inches, plus the width of any door swinging into the space? (See figure at right.)	☐	☐	☐	☐		Reposition/replace doors. 
21) Is the door handle mounted between 34 and 48 inches above the ground/floor?	☐	☐	☐	☐		Reposition door handles.
22) Can doors be opened with a *maximum* of 5 foot-pounds of force?	☐	☐	☐	☐ ☐		Adjust door closers; oil hinges. Install lighter doors, power-assisted doors, or automatic door openers.

Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
23) If the door has a closer, does it take at least 3 seconds to close from a 70-degree open position to within 3 inches of the door latch?	❑	❑	❑		❑	Adjust door closers.
	time					
24) Is the height of unbeveled door thresholds 1/2 inch or less?	❑	❑	❑		❑	Add bevels to both sides so that slope of each bevel is no greater than 1:2.
	height				❑	Use temporary ramps of proper slope.
25) Is the slope of beveled door thresholds 1 inch or less for every 2 inches of length (1:2)?	❑	❑	❑		❑	Change bevels to proper slope.
	slope				❑	Put down temporary ramps of proper slope.
						
E. INDOOR SIGNS **Note:** All signs designating permanent rooms, spaces, and exits must comply with the following:	❑	❑	❑			
1) Are all such signs mounted between 48 and 60 inches above the floor?	❑	❑			❑	Relocate signs.
	height					
2) Are all such signs mounted on a wall next to the latch side of door or as close as possible to it?	❑	❑			❑	Relocate signs.
3) Do all such signs have high-contrast characters raised 1/32 inch above background with a height between 5/8 and 2 inches?	❑	❑			❑	Provide high contrast, raised characters of proper height.
	character height					
4) Do all such signs also have Braille text?	❑	❑			❑	Provide Braille text.
5) Are pictograms a minimum height of 6 inches and accompanied by Braille and raised characters?	❑	❑			❑	Provide raised characters and Braille.
	pictogram height				❑	Provide pictograms of correct height.

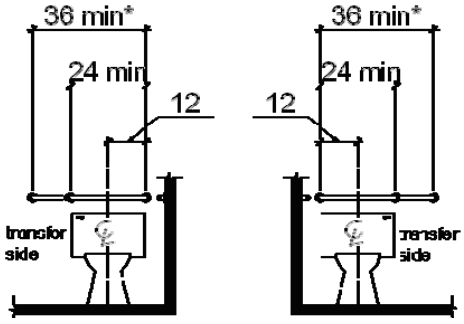
Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
F. MOVING BETWEEN FLOORS			❑			
1) If there are stairs to another floor, is there also a accessible ramp, elevator, or lift? (Fill out the appropriate Appendix listed below.)	❑	❑				
2) Does the accessible indoor route have a ramp? ***If yes,*** complete **APPENDIX I—RAMPS**.	❑	❑			❑	Attach **APPENDIX I—RAMPS**.
3) Does the accessible route have an elevator? ***If yes,*** complete **APPENDIX II—ELEVATORS**.	❑	❑			❑	Attach **APPENDIX II—ELEVATORS**.
4) Are there lifts? ***If yes,*** complete **APPENDIX III—LIFTS**.	❑	❑			❑	Attach **APPENDIX III—LIFTS**.
H. RESTROOM ONE						
Note: The ADA does not require both a male and female accessible restroom. Only one Single Occupancy restroom must be accessible with a sign that has a unisex symbol and an accessible symbol. Many facilities do have accessible features in both restrooms. This survey is designed to document this.					❑ ❑ ❑	Men's Multiple Occupancy Restroom. Women's Multiple Occupancy Restroom. Unisex Single Occupancy Restroom.
1) Are restrooms available?	❑	❑				
2) Are restrooms available to the public? ***If yes,*** answer Questions 3 through 24.	❑	❑	❑			
3) Is the restroom easily located and on an accessible path of travel?	❑	❑	❑		❑	Install signs identifying an accessible path.
4) If a Single Occupancy restroom, measure total width and length of the room? (Pencil in the dimensions on the outside of the diagram.)	❑	❑	❑			Label Length and Width in Inches Below 

Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
5) If a Single Occupancy restroom, is there enough space for a wheelchair user to spin a circle, 60 inches in diameter, in the open space of the room? **Note:** To measure this feature, open a measuring tape 60 inches and place it on the floor in the open space. Spin it in a circle with the center of the diameter at 30 inches. If the tip of the tape does not hit the outside rim of the toilet, the clear space under the sink/vanity, and the entrance door (when closed), this is adequate for wheelchair users.	❑	❑	❑		❑	Reconfigure restroom features. 
6) With the restroom entrance door open 90 degrees, is there an opening at least 32 inches wide? **Note:** The door opening is measured from the inside edge of the door (when opened) to inside edge of the door jamb opposite of the door.	❑ width	❑	❑		❑ ❑ ❑	Widen the door opening to 32 inches. If latch projects 5/8 inch, widen to at least 31-3/8 inches. Install offset (swing-clear) hinges. 
7) Is the door handle mounted between 34 and 48 inches above the ground/floor?	❑ height	❑	❑		❑	Reposition door handles.
8) Is the handle operable with a closed fist? What style of door handle? a) Lever Style? Good! b) Closed Loop Style? Good! c) Flat Style? Okay. d) Loop Style w/a Latch? Not suggested. If so, set to unlock position.	❑ ❑ ❑ ❑ ❑	❑ ❑ ❑ ❑ ❑	❑		❑ ❑ ❑	Replace with a lever or loop handle. Retrofit with an add-on lever extension. Install power-assisted/automatic openers. **Note:** ALL Single Occupancy locking restroom doors must have a commercial grade lever door handle with a push button locking and self unlocking device! No twist style locking mechanism is permitted.

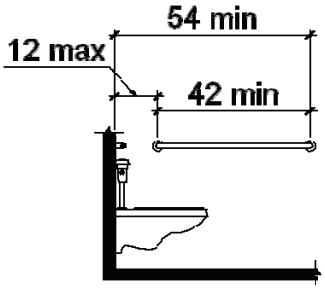
Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
9) If the restroom toilets are in stalls, is there a door opening at least 32 inches wide?  	❑	❑	❑		❑	Widen the door opening to 32 inches. ❑ If latch projects 5/8 inch, widen to at least 31-3/8 inches. ❑ Install offset (swing-clear) hinges.
						width
10) If the toilet is in a stall, is there sufficient clear floor space (excluding door swing) to access the toilet for people using wheelchairs? (Pencil in the dimensions on the figures below.)	❑	❑	❑		❑	Modify the area to provide access.
						clear space
Minimum clear floor space for toilets  **wall-hung toilet**  **floor-mounted toilet**						
11) Is the height of the toilet seat between 17 and 19 inches above the floor? (See figure below.)  **Seat height**	❑	❑	❑		❑	Modify the seat height. ❑ Install a new toilet or toilet seat.
						height
12) Is the center line of the toilet between 16 and 18 inches from the side wall or stall?  (a) wheelchair accessible water closets	❑	❑	❑		❑	Reposition the toilet.
						width

Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
13) Are grab bars installed 1-1/2 inches from wall and between 33 and 36 inches above the floor?	❑	❑	❑		❑	Install or modify grab bars.
	height					
14) Are grab bars the correct length? (See figures below.)	❑	❑	❑		❑	Modify or install new grab bars.

Rear wall grab bar

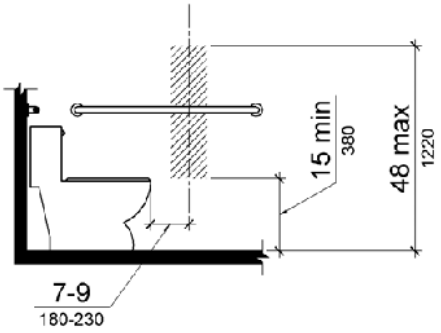


Side wall grab bar



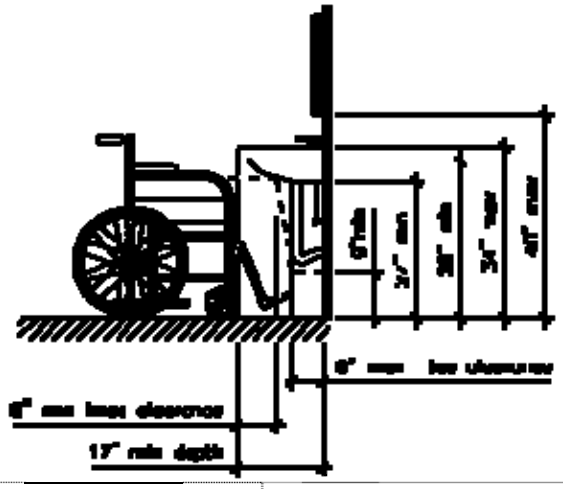
Note: Rear grab bar should be a minimum of 36 inches long. If wall space is limited, a minimum of 24 inches is allowed.

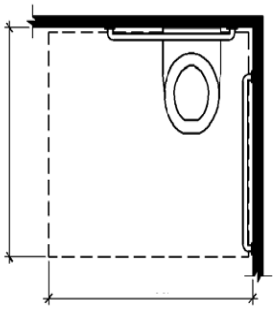
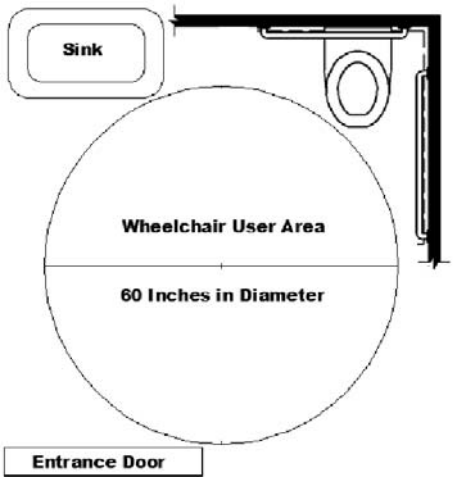
15) Is the toilet paper dispenser between 7 and 9 inches in front of the toilet and is the outlet of the dispenser between 15 and 48 inches above the floor?	❑	❑	❑		❑	Adjust the dispenser to an accessible position.
	inches from toilet					
	height					

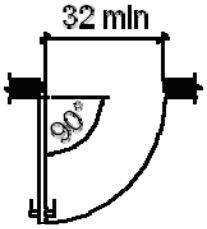
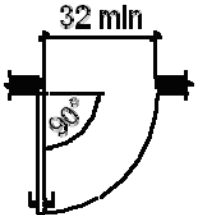


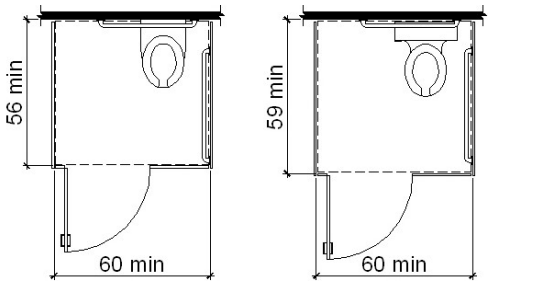
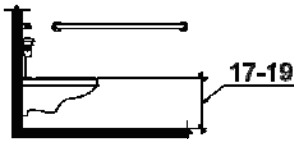
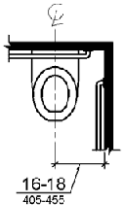
16) Is the top of the sink a maximum of 34 inches above the floor? (See figure below.) **Note:** The bottom of the sink needs to be at least 27 inches high. If the vanity is blocking the clearance area, modify it.	❑	❑	❑		❑ ❑	Modify the sink location to improve accessibility. Install a new accessible sink.
	height					

Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
17) Is there a minimum depth of 8 inches for knee clearance and a minimum clear width of 30 inches? (See figure on next page.)	❑	❑	❑	❑		Modify the sink location to improve accessibility. Install a new accessible sink.
Accessible sink and mirror						
18) Does the plumbing underneath the sink have scalding protection to prevent burns?	❑	❑	❑	❑		Insulate plumbing to prevent injury.
19) Does the sink a have lever style faucet that is operable with a closed fist?	❑	❑	❑	❑		Install lever style faucets. **Note:** The faucet has to be operable without the need to squeeze or twist the handle. Hand operated metering faucet must stay on for a 10 second minimum.
20) Is the mirror above the sink mounted no higher than 40 inches above the floor?	❑	❑	❑	❑		Adjust location of the mirror to the correct position.
22) Is coathook mounted between 40 and 48 inches above the floor?	❑	❑	❑	❑		Adjust location of the coatrack to the correct position.
23) Is soap dispenser mounted no higher than 48 inches above the floor?	❑	❑	❑	❑		Adjust location of dispenser to the correct position.
24) Is towel dispenser mounted no higher than 48 inches above the floor?	❑	❑	❑	❑		Adjust location of dispenser to the correct position.



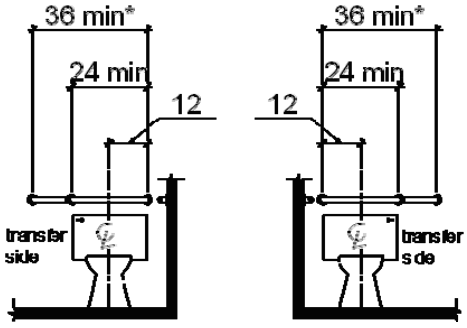
Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
I. RESTROOM TWO						
Note: The ADA does not require both a male and female accessible restroom. Only one Single Occupancy restroom must be accessible with a sign that has a unisex symbol and an accessible symbol. Many facilities do have accessible features in both restrooms. This survey is designed to document this.					❑	Men's Multiple Occupancy Restroom. ❑ Women's Multiple Occupancy Restroom. ❑ Unisex Single Occupancy Restroom.
1) Are restrooms available?	❑	❑				
2) Are restrooms available to the public? ***If yes,*** answer Questions 3 through 24.	❑	❑	❑			
3) Is the restroom easily located and on an accessible path of travel?	❑	❑	❑		❑	Install signs identifying an accessible path.
4) If a Single Occupancy restroom, measure total width and length of the room? (Pencil in the dimensions on the outside of the diagram.)	❑	❑	❑			Label Length and Width in Inches Below 
5) If a Single Occupancy restroom, is there enough space for a wheelchair user to spin a circle, 60 inches in diameter, in the open space of the room? **Note:** To measure this feature, open a measuring tape 60 inches and place it on the floor in the open space. Spin it in a circle with the center of the diameter at 30 inches. If the tip of the tape does not hit the outside rim of the toilet, the clear space under the sink/vanity, and the entrance door (when closed), this is adequate for wheelchair users.	❑	❑	❑		❑	Reconfigure restroom features. 

Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
6) With the restroom entrance door open 90 degrees, is there an opening at least 32 inches wide? **Note:** The door opening is measured from the inside edge of the door (when opened) to inside edge of the door jamb opposite of the door.	❑	❑	❑	❑ ❑ ❑		Widen the door opening to 32 inches. If latch projects 5/8 inch, widen to at least 31-3/8 inches. Install offset (swing-clear) hinges. 
	width					
7) Is the door handle mounted between 34 and 48 inches above the ground/floor?	❑	❑	❑	❑		Reposition door handles.
	height					
8) Is the handle operable with a closed fist? What style of door handle? a) Lever Style? Good! b) Closed Loop Style? Good! c) Flat Style? Okay. d) Loop Style w/a Latch? Not suggested. If so, set to unlock position.	❑	❑	❑	❑ ❑ ❑		Replace with a lever or loop handle. Retrofit with an add-on lever extension. Install power-assisted/automatic openers. **Note:** ALL Single Occupancy locking restroom doors must have a commercial grade lever door handle with a push button locking and self unlocking device! No twist style locking mechanism is permitted.
	❑ ❑ ❑ ❑	❑ ❑ ❑ ❑				
9) If the restroom toilets are in stalls, is there a door opening at least 32 inches wide? 	❑	❑	❑	❑ ❑ ❑		Widen the door opening to 32 inches. If latch projects 5/8 inch, widen to at least 31-3/8 inches. Install offset (swing-clear) hinges.
	width					

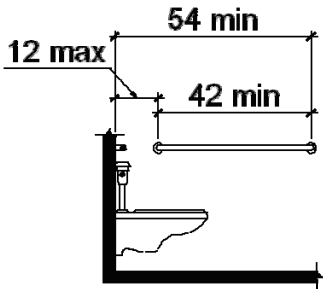
Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
10) If the toilet is in a stall, is there sufficient clear floor space (excluding door swing) to access the toilet for people using wheelchairs? (Pencil in the dimensions on the figures below.) clear space **Minimum clear floor space for toilets**  **wall-hung toilet** **floor-mounted toilet**	❑	❑	❑		❑	Modify the area to provide access.
11) Is the height of the toilet seat between 17 and 19 inches above the floor? (See figure below.) height  **Seat height**	❑	❑	❑		❑ ❑	Modify the seat height. Install a new toilet or toilet seat.
12) Is the center line of the toilet between 16 and 18 inches from the side wall or stall? width  (a) wheelchair accessible water closets	❑	❑	❑		❑	Reposition the toilet
13) Are grab bars installed 1-1/2 inches from wall and between 33 and 36 inches above the floor? height	❑	❑	❑		❑	Install or modify grab bars.

Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
14) Are grab bars the correct length? (See figures below.)	❑	❑	❑		❑	Modify or install new grab bars.
15) Is the toilet paper dispenser between 7 and 9 inches in front of the toilet and is the outlet of the dispenser between 15 and 48 inches above the floor?	❑ inches from toilet	❑	❑ height		❑	Adjust the dispenser to an accessible position.
16) Is the top of the sink a maximum of 34 inches above the floor? (See figure below.) **Note:** The bottom of the sink needs to be at least 27 inches high. If the vanity is blocking the clearance area, modify it.	❑ height	❑	❑		❑ ❑	Modify the sink location to improve accessibility. Install a new accessible sink.
17) Is there a minimum depth of 8 inches for knee clearance and a minimum clear width of 30 inches? (See figure on next page.)	❑ knee clearance width	❑	❑		❑ ❑	Modify the sink location to improve accessibility. Install a new accessible sink.

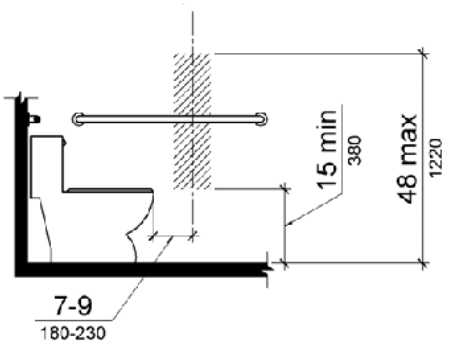
Rear wall grab bar

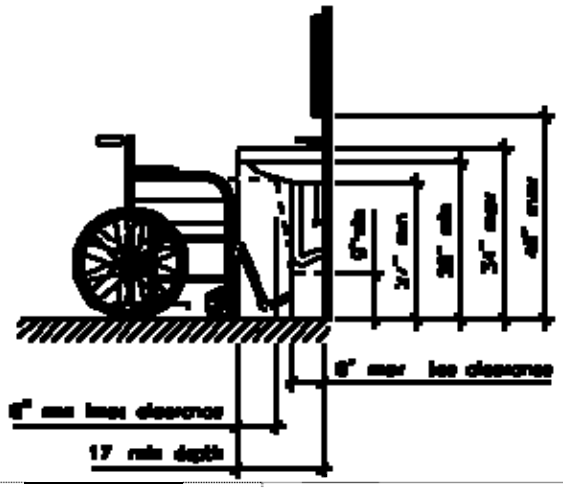


Side wall grab bar



Note: Rear grab bar should be a minimum of 36 inches long. If wall space is limited, a minimum of 24 inches is allowed.



Questions	Yes	No	NA	➤	➤	Possible Solutions If no, consider making these changes:
Accessible sink and mirror 						
18) Does the plumping underneath the sink have scalding protection to prevent burns?	❑	❑	❑		❑	Insulate plumbing to prevent injury.
19) Does the sink a have lever style faucet that is operable with a closed fist? **Note:** The faucet has to be operable without the need to squeeze or twist the handle. Hand operated metering faucet must stay on for a 10 second minimum.	❑	❑	❑		❑	Install lever style faucets.
20) Is the mirror above the sink mounted no higher than 40 inches above the floor?	❑	❑	❑	height	❑	Adjust location of the mirror to the correct position.
22) Is coathook mounted between 40 and 48 inches above the floor?	❑	❑	❑	height	❑	Adjust location of the coatrack to the correct position.
23) Is soap dispenser mounted no higher than 48 inches above the floor?	❑	❑	❑	height	❑	Adjust location of dispenser to the correct position.
24) Is towel dispenser mounted no higher than 48 inches above the floor?	❑	❑	❑	height	❑	Adjust location of dispenser to the correct position.

After completing this checklist, please send a copy to:

Lucas Grossi
Advocacy Specialist
Lucas@DisabilityRightsMT.org
406.441.4837

Disability Rights Montana
1022 Chestnut Street
Helena, MT 59601