

FORM H: APPENDIX VII COMMUNICATIONS

Survey Date: _____

Location Name _____
 Location Address: _____
(street address) (city) (state) (zip)

Questions **Possible Solutions**

	Yes	No	NA	▶ ▶	If no, consider making these changes:
Telephones					
1) If public telephones are provided, is at least one accessible telephone enclosure with the telephone controls and coin slot no higher than 48 inches?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Reposition telephone mounting.
	<input type="text" value="height"/>				
2) Is the telephone cord on the receiver at least 29 inches?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Replace cord.
	<input type="text" value="length"/>				
3) If a wheelchair user is making a forward approach to the telephone enclosure, is there at least 30 inches of horizontal clearance and a minimum of 27 inches of knee clearance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Reconfigure telephone enclosure.
	<input type="text" value="width"/>				
	<input type="text" value="height"/>				
4) Is the counter depth of the telephone enclosure no more than 20 inches to the front of the telephone controls?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Reconfigure telephone enclosure.
	<input type="text" value="length"/>				
5) Are there telephone instructions offered in Braille or in large print?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Install sign.
6) Is the accessible telephone equipped with an auditory amplification device and proper signage identifying it? (see diagram)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Install sign.
					

Questions

Possible Solutions

	Yes	No	NA	▶	▶	If no, consider making these changes:
<p>7) If there is a bank of 4 or more public telephones, is at least one an accessible public text telephone? (see diagram)</p> <p>Note: Text telephones are also known as Telecommunication Devices for the Deaf (TDD) or Tele-Type Writers (TTY).</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<p>Install sign.</p> 
<p>8) Is the TTY keypad at least 34 inches above the finished floor?</p> <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 10px auto;">height</div>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<p>Reconfigure telephone enclosure.</p>
<p>9) Where there is a public telephone, is there also an accessible telephone with TTY?</p> <p>Note: Text telephones are required by the ADA on every floor of a building and in public spaces that also offer standard public telephone services.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<p>Install TTY telephones.</p>
<p>10) In a detention of a correctional facility that has a pay telephone in a secure area, is there also an accessible telephone with TTY?</p> <p>Note: Text telephones are required by the ADA to exist in secure areas that also offer standard public telephone services.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<p>Install TTY telephones.</p>
<p>Assistive Listening Systems</p> <p>Note: According to the ADA, in each assembly area where audible communication (i.e. amplified sound system) is integral to the use of the space, an assistive listening system shall be provided. If audio amplification is not provided, assistive listening systems are not required. In courtrooms, an assistive listening system is ALWAYS required.</p>			<input type="checkbox"/>			
<p>1) Is an assistive listening system present in the space?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<p>Install system.</p>
<p>2) Is there proper signage indicating the assistive listening system?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<p>Install sign.</p> 

Questions

Possible Solutions

	Yes	No	NA	▶	▶	If no, consider making these changes:
<p>3) Is the required number of assistive listening systems per seating capacity present in the space?</p> <p>Note: In a space of 50 seats or less, 2 assistive listening systems (hearing aid compatible) are required. In a space over 50 seats, add one system per 25 additional seats up to a total of 500 seats.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/> Install system.
<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">number</div>						
<p>4) Are the assistive listening systems both headphone and hearing aid compatible?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/> Install system.
<p>Two-Way Communication System</p> <p>Note: An example of a two-way communication system is an intercom system that allows communication between two individuals on either side of a security barrier.</p>				<input type="checkbox"/>		
<p>1) Does the two-way system seem to function in properly?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/> Install system or correct communication problem.
<p>2) Does the two-way system provide audible and visual signals with proper signage that indicates a function or that assistance is on its way?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/> Install signals or correct communication problem.
<p>3) If the two-way system has a telephone style receiver, is the cord at least 29 inches long?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/> Replace cord.
<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">length</div>						